

GANGA TECHNICAL CAMPUS

DEPARTMENT OF APPLIED SCIENCES AND HUMANITIES

LESSON PLAN

NAME:....gulshan kumar/ Suman.....

COURSE:.....B.tech.....

SEMESTER:.....2.....

SUBJECT:.....communication skill.....

LESSON PLAN DURATION:.....15 weeks.....

WEEK	THEORY	
	LECTURE DAY	TOPIC
1st		1 Spotting the errors pertaining to parts of speech, nouns
		2 pronouns, adjective
		adverbs, preposition
2nd		3
		1 conjunction, genders,
		2 infinitives, participles
3rd		3 form of tenses
		1 use of articles
		2 Concord - grammatical concord, notional concord
4th		3 principle of proximity between subject and verb and other exceptional usages.
		1 Idioms and phrases
		2 Words often confused; One-Word Substitutes
5th		3 Foreign Words
		1 Formation of words (suffixes, prefixes and derivatives)
		2 Revision of Unit-I
6th		3 Test of Unit-I
		1 Word-stress patterns
		2 Intonation
7th		3 Weak forms in English
		1 role play activities

		2 Practising short dialogues
		3 Group discussion
8th		1 Debates
		2 Speeches
		3 Listening to news bulletins
9th		1 Viewing and reviewing T.V. programmes
		2 Revision of Unit-II
		3 Test of Unit-II
10th		1 Developing reading and writing skills through such tasks/activities as developing outlines
		2 key expression
		3 situations
11th		1 slogan writing and theme building exercises
		2 Reading verbal texts
		3 non-verbal texts-like cartoons, Graphs and tabulated data
12th		1 Business Letters, Format of Business letters
		2 Business letter writing-Fully-blocked layout may be used.
		3 E-mail writing
13th		1 Reports, Types of Reports
		2 Format of Formal Reports
		3 Press Report Writing
14th		1 Revision of Unit-III

		2 Test of Unit-III
		3 Book Review
15th		1 Continued..
		2 Revision of Unit-IV
		3 Test of Unit-IV